

Invitational letter

Dear Sir (Madam)

With this letter we hereby want to inform you that the college is organizing a conference on **“Information & Communication Technology (ICT) & Education”** on 22 to 23 of October, 2016. The conference will gather eminent speakers and scholars engaged on the Information & Communication Technology (ICT) & Education. We are using this opportunity to invite you to participate to this event.

It would be our great honor if you can come to this conference. In a case your agenda does not allow you to attend this conference we would appreciate if you can appoint your one of your distinguished colleagues to represent your Institution in the conference.

Since the conference is indented to provide a platform for exchange of best views in the implementation of “Information & Communication Technology (ICT) & Education”, we believe it will provide enriching experience for all of the participants.

We eagerly await you participation in the conference.

Thanks and regards